

Rules and Regulations
Willow Meadows Annual Picnic

The picnic will not be cancelled due to inclement weather.

1. **Payment for Space:** Full payment for space must be made with the attached forms. Cancellation must be made 10 days prior to the event for a 50% refund of payment. For all cancellations made within 10 days of the event, zero refunds will be given.
2. **Exhibit Space:** Each vendor is responsible for his/her own insurance to cover any loss or damage to vendor property. Displays shall not be placed in such a manner as to interfere with other vendors.
3. **Security for the Event:** Security will be provided by the **WM Security** consisting of OFF DUTY HPD Officers.
4. **Liability:** The vendor, by signing this agreement, expressly releases any City of Houston or Willow Meadows representatives from any and all claims.

Applicant Name _____

Applicant Signature _____

Date _____